

## **GENERAL SERVICES ADMINISTRATION**

### **Federal Acquisition Service**

#### *Authorized Federal Supply Schedule Price List*

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**<sup>™</sup>, a menu-driven database system. The INTERNET address for **GSA Advantage!**<sup>™</sup> is: <http://www.GSAAdvantage.gov>.

#### **Price List for Multiple Award Schedule (MAS)**

**Contract Number: GS-35F-518GA**

**For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.gsa.gov/schedules> - ordering**

**Contract Period: 6/27/17 – 6/26/22**

**Price List Update Effective 2/11/20, Mod PS-A812 (MAS Consolidation)**

**Contractor:** NTT DATA Federal Services, Inc.  
13880 Dulles Corner Lane, Suite 200  
Herndon, VA 20171-4686

**Business Size:** Large Business

**Telephone:** (703) 289-8161

**FAX Number:** (703) 793-1445

**Web Site:** <https://us.nttdata.com/en/industries/public-sector>

**Contract Administration:** George Omohundro, email: [george.omohundro@nttdatafed.com](mailto:george.omohundro@nttdatafed.com)

## **CUSTOMER INFORMATION**

**1a. Table of awarded Special Item Numbers (SIN):**

SIN	Recovery	SIN Description
OLM	OLM RC	OLM – Order Level Materials
54151S	54151S RC	Computer Systems Design and Related Services

**1b.** Not applicable

**1c. Labor Categories:** Labor category descriptions grouped by SIN, including job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services, begin on page 7.

**2. Maximum Order:** \$500,000.00

**3. Minimum Order:** \$100.00

**4. Geographic Coverage (delivery area):** Domestic and Overseas

**5. Points of production:** Same as company address

**6. Discount from list prices or statement of net price:** Government net prices (discounts already deducted).

**7. Quantity discounts:** None.

**8. Prompt payment terms:** None. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

**9a. Notification that Government purchase cards are accepted up to the micro-purchase threshold:** No

**9b. Notification that Government purchase cards are not accepted or not accepted above the micro-purchase threshold:** Yes

**10. Foreign Items (list items by country of origin):** None

**11a. Time of Delivery (Contractor insert number of days):** Specified on the Task Order

**11b. Expedited Delivery:** Contact Contractor

**11c. Overnight and 2-day Delivery:** Contact Contractor

**11d. Urgent Requirements:** Contact Contractor

**12. F.O.B. Points:** Destination

**13a. Ordering Address:** Same as Contractor

**13b. Ordering procedures:** For supplies and services, the ordering procedures, and information on Blanket Purchase Agreements (BPAs) are found in the Federal Acquisition Regulation (FAR) 8.405-3.

**14. Payment address:** Same as company address

**15. Warranty provision:** Contractor's standard commercial warranty

**16. Export packing charges:** Not applicable

**17. Terms and conditions of Government purchase card acceptance:** Not applicable

**18. Terms and conditions of rental, maintenance, and repair:** Not applicable

**19. Terms and conditions of installation:** Not applicable

**20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices:** Not applicable

**20a. Terms and conditions for any other services:** Not applicable

**21. List of service and distributions points:** Not applicable

**22. List of participating dealers:** Not applicable

**23. Preventive maintenance:** Not applicable

**24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants):**  
Not applicable

**24b. Section 508 compliance:** Not applicable.

**25. Data Universal Number System (DUNS) number:** 066781865

**26. Notification regarding registration in the System for Award Management (SAM) database:**  
Registered

## GSA Approved Labor Category Descriptions

NTT DATA Federal Services, Inc. (NTT DATA) recognizes varying levels of education and experience in their position descriptions. NTT DATA maintains that many times experience is more important than formal preparation. Therefore, it is our standard practice to substitute in accordance with the below methodology where appropriate with the client's approval.

### Experience Substitution Methodology:

H.S. Diploma + 4 years additional experience	Equals	Associate's Degree
Associate's Degree + 4 years additional experience	Equals	Bachelor's Degree
Bachelor's Degree + 4 years additional experience	Equals	Master's Degree
Master's Degree + 4 years additional experience	Equals	PhD

### Education Substitution Methodology:

A PhD may be substituted for 4 years of required experience with a Master's Degree or 4 years with a Bachelor's Degree
A Master's Degree may be substituted for 4 years of required experience with a Bachelor's Degree or 4 years with an Associate's Degree
A Bachelor's Degree may be substituted for 2 years of required experience with an Associate's Degree or 4 years with a H.S. Diploma

Labor Category	Minimum General Experience	Minimum Years of Experience	Educational Requirements
Administrative Specialist I	Performs a variety of routine administrative and clerical duties such as answering phones, filing, copying, routing communications, and stocking office supplies. Receives and announces visitors. Prepares packages for courier pick-up. Sorts, distributes, edits, files, and delivers correspondence. Works under direct supervision and reports to senior administrators. Performs other duties as assigned. Provides general administrative support to supervisors in support of IT projects.	1 Yr. Minimum Relevant Experience	HS-GED

<b>Labor Category</b>	<b>Minimum General Experience</b>	<b>Minimum Years of Experience</b>	<b>Educational Requirements</b>
Analyst	Under supervision, prepares reports, studies, and documentation. Delivers presentations and participates in meetings with the assistance of senior system analyst. Performs logical and physical systems design and reviews and prepares system documents and specifications.	Min. 1 yr. Client-specified computer certifications may apply.	AA Degree
Business Re-Engineering Expert	Provide expert consultation in Quality Assurance. Manage a team of senior consultants and analysts that coordinate the evaluation and redesign of current business processes to ensure effective and efficient use of business information technology and resources, and improve process performance. Recommends and designs cost effective strategies for use of system technology to meet customer information goals and objectives. Experience in analysis, design and development of large business information systems is required. Facilitate process improvement through custom programming, commercial off-the-shelve software (COTS), or other means.	6 Yrs. Minimum Relevant Experience Client-specified industry certifications may apply.	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology-related discipline.
Communication Specialist	Evaluates and recommends action on requirements and specifications for data communication equipment, systems and/or networks. Provides technical advisory assistance concerning the design, development and installation of data transmission systems. Develops procedures governing the operation and management of data communications programs and systems. Provides guidance for Client-wide telecommunications systems activities.	5 Yrs. Minimum Relevant Experience	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology

<b>Labor Category</b>	<b>Minimum General Experience</b>	<b>Minimum Years of Experience</b>	<b>Educational Requirements</b>
Configuration/Data Management Analyst I	Responsible for the effective development and implementation of programs to ensure company standards and end-user requirements. Responsible for configuration management of requirements, design, and code. Prepares configuration management plans and procedures. Administers problem management process including monitoring and reporting on problem resolution. Makes recommendations regarding the acquisition and/or implementation of software to increase efficiency. Operates and manages program support library. Responsible for configuration management of requirements, design, and code.	1 Yr. Minimum Relevant Experience	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology-related discipline.
Configuration/Data Management Analyst II	Responsible for the effective development and implementation of programs to ensure company standards and end-user requirements. Responsible for configuration management of requirements, design, and code. Prepares configuration management plans and procedures. Administers problem management process including monitoring and reporting on problem resolution. Makes recommendations regarding the acquisition and/or implementation of software to increase efficiency. Operates and manages program support library. Responsible for configuration management of requirements, design, and code. May provide supervision.	3 Yrs. Minimum Relevant Experience	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology-related discipline.
Consultant	Coordinates and performs logical and physical systems design. Reviews and prepares system documents and specifications. Prepares reports, studies, and documentation, delivers presentations, and participates in meetings. Provides technical direction to personnel performing systems analysis and system/subsystem development tasks.	3 Yrs. Minimum Relevant Experience	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology

<b>Labor Category</b>	<b>Minimum General Experience</b>	<b>Minimum Years of Experience</b>	<b>Educational Requirements</b>
Database Administrator	Provides guidance and technical expertise in the development, testing, operation, and maintenance of information systems for business processing applications. Conducts management studies, defines data requirements, provides performance management analyses, proposes solutions to system problems based on cost effectiveness and quality of performance. Provides technical guidance to Database Administrators/Specialists in the performance of their duties. Evaluates the databases and applications as they relate to information goals. Defines all database standards, policies, and procedures. Provides technical expertise in the logical and physical design of databases.	3 Yrs. Minimum Relevant Experience	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology
Engagement Manager	Utilizes an accomplished knowledge of multiple technical disciplines and unique applications to develop technical and/or business solutions to client problems. Manages and coordinates the implementation of system applications objectives through all phases, including planning, requirements analysis, design, development, testing, installation, and evaluation. Ensures conformance with work standards, interprets policies, procedures, and goals and objectives of the organization.	10 Yrs. Minimum Relevant Experience	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology-related discipline.
Enterprise Architect I	Establishes system information requirements to develop large scale information systems. Designs architecture to include the software, hardware, and communications. Ensures compatibility, compliance, and regulatory requirements. Evaluates work flows, organization, and planning. Develops corrective action when necessary. Designs architecture(s) to include the software, hardware, and communications.	1 Yr. Minimum Relevant Experience	MS/MA in Information Technology Management, Business, or task order specific discipline

<b>Labor Category</b>	<b>Minimum General Experience</b>	<b>Minimum Years of Experience</b>	<b>Educational Requirements</b>
Enterprise Architect II	Establishes system information requirements to develop large scale information systems. Designs architecture to include the software, hardware, and communications. Ensures compatibility, compliance, and regulatory requirements. Evaluates work flows, organization, and planning. Develops corrective action when necessary. Designs architecture(s) to include the software, hardware, and communications. May provide supervision.	3 Yrs. Minimum Relevant Experience	MS/MA in Information Technology Management, Business, or task order specific discipline
Enterprise Architect III	Establishes system information requirements to develop large scale information systems. Designs architecture to include the software, hardware, and communications. Ensures compatibility, compliance, and regulatory requirements. Evaluates work flows, organization, and planning. Develops corrective action when necessary. Designs architecture(s) to include the software, hardware, and communications. May provide supervision.	6 Yrs. Minimum Relevant Experience	MS/MA in Information Technology Management, Business, or task order specific discipline
Enterprise Architect IV	Establishes system information requirements to develop large scale information systems. Designs architecture to include the software, hardware, and communications. Ensures compatibility, compliance, and regulatory requirements. Evaluates work flows, organization, and planning. Develops corrective action when necessary. Designs architecture(s) to include the software, hardware, and communications. Provides daily supervision and direction to staff.	10 Yrs. Minimum Relevant Experience	MS/MA in Information Technology Management, Business, or task order specific discipline
Graphics Specialist I	Executes graphic projects and coordinates and schedules production. Interfaces with users to determine scope of project and best graphic medium. Operates and sets up computer graphic systems. May train others in proper use of computer graphic equipment. Familiar with commonly-used art media and commercially available graphics packages. Performs graphics design and layout of technical or scientific materials.	1 Yr. Minimum Relevant Experience	BS/BA



<b>Labor Category</b>	<b>Minimum General Experience</b>	<b>Minimum Years of Experience</b>	<b>Educational Requirements</b>
Graphics Specialist II	Conceptualizes, designs, and develops a wide variety of information materials (technical, promotional, informational, instructional), such as forms, labels, brochures, meeting and conference handouts, slides, logos, posters, and other presentation aids through a variety of media outlets such as CDROMs, websites, and other publications.. Uses advanced desktop publishing, page layout, or typesetting software. Generates, manipulates, and integrates graphic images, animations, sound, text and video generated with automated tools into consolidated and seamless multimedia programs. Functions as a technical expert across multiple project assignments. May supervise others.	5 Yrs. Minimum Relevant Experience	BS/BA
Graphics Specialist III	Conceptualizes, designs, and develops a wide variety of information materials (technical, promotional, informational, instructional), such as forms, labels, brochures, meeting and conference handouts, slides, logos, posters, and other presentation aids through a variety of media outlets such as CDROMs, websites, and other publications. Uses advanced desktop publishing, page layout, or typesetting software to design and develop high quality textual and graphic compositions to communicate complex technical. Has domain and expert technical knowledge. May supervise others.	10 Yrs. Minimum Relevant Experience	MS/MA
Information Security Specialist I	Responsible for designing and implementing solutions for protecting the confidentiality, integrity and availability of sensitive information. Provides technical evaluations of customer systems and assists with making security improvements. Conducts security product evaluations, and recommends products, technologies and upgrades to improve the customers security posture. Conducts testing and audit log reviews to evaluate the effectiveness of current security measures. Provides technical support in the areas of vulnerability assessment, risk assessment, network security, product evaluation, and security implementation.	1 Yr. Minimum Relevant Experience	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology

<b>Labor Category</b>	<b>Minimum General Experience</b>	<b>Minimum Years of Experience</b>	<b>Educational Requirements</b>
Information Security Specialist II	Responsible for designing and implementing solutions for protecting the confidentiality, integrity and availability of sensitive information. Provides technical evaluations of customer systems and assists with making security improvements. Conducts security product evaluations, and recommends products, technologies and upgrades to improve the customers security posture. Conducts testing and audit log reviews to evaluate the effectiveness of current security measures. Provides technical support in the areas of vulnerability assessment, risk assessment, network security, product evaluation, and security implementation.	3 Yrs. Minimum Relevant Experience	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology-related discipline.
Information Security Specialist III	Helps agencies identify their current security infrastructure and define future programs, design and implementation of security related to IT systems. Oversees the efforts of security staff to design, develop, engineer and implement solutions to security requirements. A working knowledge of several of the following areas is required: understanding of business security practices and procedures; knowledge of current security tools available; hardware/software security implementation; different communication protocols; encryption techniques/tools; familiarity with commercial products, and current Internet/EC technology. Ability to serve as Information System Security Officer. May supervise others.	10 Yrs. Minimum Relevant Experience	MS/MA in Computer Science, Information Technology Management, Security, Business, or other technology- or security- specific discipline
Information Technology Management Analyst I	Analyzes IT systems functionality and integration with management, processes, structure, culture, and performance. Conducts organizational analysis using qualitative and quantitative tools and techniques to assess the effectiveness of the client's IT systems relative to overall program goals. Identifies sources of automation issues, make recommendations, including designing and implementing appropriate IT system and improvements. Tasks may include coaching, interviewing, workshop facilitation, training, and surveys. Conducts organizational or process analysis, utilizing qualitative and quantitative analysis tools and techniques.	1 Yr. Minimum Relevant Experience	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology-related discipline.

<b>Labor Category</b>	<b>Minimum General Experience</b>	<b>Minimum Years of Experience</b>	<b>Educational Requirements</b>
Information Technology Management Analyst II	Analyzes IT systems functionality and integration with management, processes, structure, culture, and performance. Conducts organizational analysis using qualitative and quantitative tools and techniques to assess the effectiveness of the client’s IT systems relative to overall program goals. Identifies sources of automation issues, make recommendations, including designing and implementing appropriate IT system and improvements. Tasks may include coaching, interviewing, workshop facilitation, training, and surveys. Conducts organizational or process analysis, utilizing qualitative and quantitative analysis tools and techniques.	3 Yrs. Minimum Relevant Experience	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology-related discipline.
Information Technology Management Analyst III	Analyzes IT systems functionality and integration with management, processes, structure, culture, and performance. Conducts organizational analysis using qualitative and quantitative tools and techniques to assess the effectiveness of the client’s IT systems relative to overall program goals. Identifies sources of automation issues, make recommendations, including designing and implementing appropriate IT system and improvements. Tasks may include coaching, interviewing, workshop facilitation, training, and surveys. Conducts organizational or process analysis, utilizing qualitative and quantitative analysis tools and techniques.	4 Yrs. Minimum Relevant Experience	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology-related discipline.
Information Technology Management Analyst IV	Analyzes IT systems functionality and integration with management, processes, structure, culture, and performance. Conducts organizational analysis using qualitative and quantitative tools and techniques to assess the effectiveness of the client’s IT systems relative to overall program goals. Identifies sources of automation issues, make recommendations, including designing and implementing appropriate IT system and improvements. Tasks may include coaching, interviewing, workshop facilitation, training, and surveys. Conducts organizational or process analysis, utilizing qualitative and quantitative analysis tools and techniques.	5 Yrs. Minimum Relevant Experience	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology-related discipline.

<b>Labor Category</b>	<b>Minimum General Experience</b>	<b>Minimum Years of Experience</b>	<b>Educational Requirements</b>
Information Technology Process Consultant I	Uses Information Technology based applications to implement process improvement and reengineering methodologies to client business processes. Duties may include activity and data modeling, developing improvements to business methods on IT related project. This individual is responsible for transition planning introduction, and integration of new IT processes. May provide group facilitation and training for newly implemented IT processes and act as key coordinator between multiple process stakeholders and project. Key coordinator between multiple project teams to ensure enterprise-wide integration of reengineering efforts under direct supervision.	1 Yr. Minimum Relevant Experience	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology-related discipline.
Information Technology Process Consultant II	Uses Information Technology based applications to implement process improvement and reengineering methodologies to client business processes. Duties may include activity and data modeling, developing improvements to business methods on IT related project. This individual is responsible for transition planning introduction, and integration of new IT processes. May provide group facilitation and training for newly implemented IT processes and act as key coordinator between multiple process stakeholders and project. Coordinator between multiple project teams to ensure enterprise-wide integration of reengineering efforts under general supervision.	3 Yrs. Minimum Relevant Experience	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology-related discipline.
Information Technology Process Consultant III	Uses Information Technology based applications to implement process improvement and reengineering methodologies to client business processes. Duties may include activity and data modeling, developing improvements to business methods on IT related project. This individual is responsible for transition planning introduction, and integration of new IT processes. May provide group facilitation and training for newly implemented IT processes and act as key coordinator between multiple process stakeholders and project. Key coordinator between multiple project teams to ensure enterprise-wide integration of reengineering efforts.	6 Yrs. Minimum Relevant Experience	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology-related discipline.

<b>Labor Category</b>	<b>Minimum General Experience</b>	<b>Minimum Years of Experience</b>	<b>Educational Requirements</b>
Information Technology Process Consultant IV	Uses Information Technology based applications to implement process improvement and reengineering methodologies to client business processes. Duties may include activity and data modeling, developing improvements to business methods on IT related projects. This individual is responsible for transition planning introduction, and integration of new IT processes. May provide group facilitation and training for newly implemented IT processes and act as key coordinator between multiple process stakeholders and project. Key coordinator between multiple project teams to ensure enterprise-wide integration of reengineering efforts.	10 Yrs. Minimum Relevant Experience	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology-related discipline.
Integration & Test Engineer I	Highly specialized in one or more phases of systems engineering and testing. Evaluates the applicability of a broad range of information systems issues, including hardware/software integration, compatibility and multiple platforms. Evaluates the effectiveness and applicability of a broad range of information systems.	1 Yr. Minimum Relevant Experience	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology
Integration & Test Engineer II	Highly specialized in one or more phases of systems engineering and testing. Evaluates the applicability of a broad range of information systems issues, including hardware/software integration, compatibility and multiple platforms. Evaluates the effectiveness and applicability of a broad range of information systems.	3 Yrs. Minimum Relevant Experience	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology
Integration & Test Engineer III	Highly specialized in one or more phases of systems engineering and testing. Evaluates the applicability of a broad range of information systems issues, including hardware/software integration, compatibility and multiple platforms. Evaluates the effectiveness and applicability of a broad range of information systems.	6 Yrs. Minimum Relevant Experience	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology-related discipline.

<b>Labor Category</b>	<b>Minimum General Experience</b>	<b>Minimum Years of Experience</b>	<b>Educational Requirements</b>
Network Administrator	Responsible for troubleshooting and making necessary adjustments in network operating system, software and hardware. Works with other ADP sta. to design, develop, install, test, debug, modify and maintain distributed processing databases on the LAN. Designs, installs, modifies and maintains Local Area and Wide Area Networks (LANs & WANs).	8 Yrs. Minimum Relevant Experience Client-specified industry certifications may apply.	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology
Network Engineer	Provides technical support in evaluating and resolving network and processor problems. Responsible for the design, configuration and implementation of Wide Area Networks (WANs). Evaluates network performance using hardware and software diagnostic tools. Participates in planning and installation of new networks and ADP hardware. Recommends network changes for operational impact. Designs, configures, test, implements and maintains telecommunications and LAN operation support activities, and supports application programmers	5 Yrs. Minimum Relevant Experience Client-specified industry certifications may apply.	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology
Network Engineer II	Provides support in the translation of business requirements into telecommunications (e.g., LAN, MAN, WAN, Voice and Video) requirements, designs and orders. . Provides the routine testing and analysis of all elements of the network facilities (including power, software, communications machinery, lines, modems, and terminals). Troubleshoots network systems when necessary and makes improvements to the network. Has the ability to apply a comprehensive knowledge across key tasks and high impact assignments. May supervise others.	8 Yrs. Minimum Relevant Experience Client-specified industry certifications may apply	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology

<b>Labor Category</b>	<b>Minimum General Experience</b>	<b>Minimum Years of Experience</b>	<b>Educational Requirements</b>
Network Engineer III	Provides support in the translation of business requirements into telecommunications (e.g., LAN, MAN, WAN, Voice and Video) requirements, designs and orders. Provides in-depth engineering analysis of telecommunications alternatives for government agencies in support of their strategic modernization efforts and telecommunications enhancement design for medium and large-scale telecommunication infrastructures. Provides technical/management leadership on major tasks or technology assignments. Establishes goals and plans that meet project objectives. Has domain and expert technical knowledge. May supervise others.	10 Yrs. Minimum Relevant Experience Client-specified industry certifications may apply	MS/MA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology
Principal Consultant	Serves as technical expert and assists in the development of logical and physical systems design. Reviews and prepares systems documents and specifications. Provides technical interpretation of methodologies and concepts underlying project objectives. Prepares reports, studies, and documentation, delivers presentations, and participates in meetings. Competent to work on complex projects independently and on multiple phases of a project. Develops practical and workable solutions to clients' technical and business problem.	6 Yrs. Minimum Relevant Experience	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology
Program Management Specialist I	Analyzes management, business, and technical issues related to program management and information systems. Provides guidance the business implications of various systems. Collaborates on feasibility studies and systems planning. Assists in formulating systems scope and objectives. Devises and/or modifies procedures for managing complex programs. Coordinates multiple project teams under direct supervision.	1 Yr. Minimum Relevant Experience	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology

<b>Labor Category</b>	<b>Minimum General Experience</b>	<b>Minimum Years of Experience</b>	<b>Educational Requirements</b>
Program Management Specialist II	Analyzes management, business, and technical issues related to program management and information systems. Provides guidance the business implications of various systems. Collaborates on feasibility studies and systems planning. Assists in formulating systems scope and objectives. Devises and/or modifies procedures for managing complex programs. Coordinates multiple project teams under general supervision.	3 Yrs. Minimum Relevant Experience	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology
Program Management Specialist III	Analyzes management, business, and technical issues related to program management and information systems. Provides guidance the business implications of various systems. Collaborates on feasibility studies and systems planning. Assists in formulating systems scope and objectives. Devises and/or modifies procedures for managing complex programs. Key coordinator between multiple project teams. May work independently and supervise junior staff.	6 Yrs. Minimum Relevant Experience	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology
Program Management Specialist IV	Analyzes management, business, and technical issues related to program management and information systems. Provides guidance the business implications of various systems. Collaborates on feasibility studies and systems planning. Assists in formulating systems scope and objectives. Devises and/or modifies procedures for managing complex programs. Key coordinator between multiple project teams to ensure enterprise-wide integration of reengineering efforts. Works independently and supervises junior staff.	10 Yrs. Minimum Relevant Experience	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology-related discipline.
Program Manager I	Responsible for all contract activities. Sets policies and procedures, technical standards and methods, and priorities. Coordinates the management of all work performed on tasks under the contract. Coordinates the efforts of subcontractors, team members, and vendors. Acts as the central point of contact with the Contracting Officer's Technical Representative, and other client officials. Manages a large programs ensuring that the government programs come in on time and under budget.	5 Yrs. Minimum Relevant Experience	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology-related discipline.



<b>Labor Category</b>	<b>Minimum General Experience</b>	<b>Minimum Years of Experience</b>	<b>Educational Requirements</b>
Program Manager II	Organizes, directs, and manages contract operation support functions, involving multiple, complex and inter-related project tasks. Meets with customer and contractor personnel to formulate and review task plans and deliverable items. Ensures conformance with program task schedules and costs. Establishes and maintains technical and financial reports to show progress of projects to management and customers, organizes and delegates responsibilities to subordinates and oversees the successful completion of all assigned tasks. Functions as a technical expert across multiple project assignments. May supervise others.	8 Yrs. Minimum Relevant Experience	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology-related discipline.
Program Manager III	Organizes, directs, and manages contract operation support functions, involving multiple, complex and inter-related project tasks. Meets with customer and contractor personnel to formulate and review task plans and deliverable items. Ensures conformance with program task schedules and costs. Establishes and maintains technical and financial reports to show progress of projects to management and customers, organizes and delegates responsibilities to subordinates and oversees the successful completion of all assigned tasks. Establishes goals and plans that meet project objectives. Directs and controls activities for a client, having overall responsibility for financial management, methods, and staffing to ensure that technical requirements are met. Decision making and domain knowledge may have a critical impact on overall project implementation. May supervise others.	10 Yrs. Minimum Relevant Experience	MS/MA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology-related discipline
Programmer/Analyst	Develops program level specifications under supervision. Develops, modifies and maintains business and information management programs. Uses standard procedures for program development, file and data manipulation, error detection and correction, program testing and documentation.	Min. 3 yrs. Client-specified computer certifications may apply.	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology-related discipline.

<b>Labor Category</b>	<b>Minimum General Experience</b>	<b>Minimum Years of Experience</b>	<b>Educational Requirements</b>
Quality Assurance Analyst I	<p>Ensures that all information systems products and services meet company, client, and end-user requirements. Tests software to ensure proper operation and freedom from defects and/or supports testing. Reviews all documentation for completeness, accuracy, and correctness. Organizes and maintains all quality assurance documentation. Reports progress on problem resolution to management. Devises improvements to current procedures and develops models of possible future configurations. Performs work flow analysis and recommends quality improvements. Ensures that all information systems products and services meet client standards and end-user requirements.</p>	1 Yr. Minimum Relevant Experience	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology
Quality Assurance Analyst II	<p>Ensures that all information systems products and services meet company, client, and end-user requirements. Tests software to ensure proper operation and freedom from defects and/or supports testing. Reviews all documentation for completeness, accuracy, and correctness. Organizes and maintains all quality assurance documentation. Reports progress on problem resolution to management. Devises improvements to current procedures and develops models of possible future configurations. Performs work flow analysis and recommends quality improvements. Ensures that all information systems products and services meet client standards and end-user requirements</p>	3 Yrs. Minimum Relevant Experience	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology

<b>Labor Category</b>	<b>Minimum General Experience</b>	<b>Minimum Years of Experience</b>	<b>Educational Requirements</b>
Quality Assurance Analyst III	Ensures that all information systems products and services meet company, client, and end-user requirements. Tests software to ensure proper operation and freedom from defects and/or supports testing. Reviews all documentation for completeness, accuracy, and correctness. Organizes and maintains all quality assurance documentation. Reports progress on problem resolution to management. Devises improvements to current procedures and develops models of possible future configurations. Performs work flow analysis and recommends quality improvements. Ensures that all information systems products and services meet client standards and end-user requirements	5 Yrs. Minimum Relevant Experience	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology
Quality Assurance Specialist	Ensures that all information systems products and services meet company, client, and end-user requirements. Tests software to ensure proper operation and freedom from defects and/or supports testing. Reviews all documentation for completeness, accuracy, and correctness. Organizes and maintains all quality assurance documentation. Reports progress on problem resolution to management. Devises improvements to current procedures and develops models of possible future configurations. Performs work flow analysis and recommends quality improvements. Ensures that all information systems products and services meet client standards and end-user requirements	6 Yrs. Minimum Relevant Experience	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology-related discipline.
Sr. Consultant	Coordinates and performs logical and physical systems design. Reviews and prepares system documents and specifications. Prepares reports, studies, and documentation, delivers presentations, and participates in meetings. Provides technical direction to personnel performing systems analysis and system/subsystem development tasks.	8 Yrs. Minimum Relevant Experience	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology

<b>Labor Category</b>	<b>Minimum General Experience</b>	<b>Minimum Years of Experience</b>	<b>Educational Requirements</b>
Sr. Database Administrator	Provides guidance and technical expertise in the development, testing, operation, and maintenance of information systems for business processing applications. Conducts management studies, defines data requirements, provides performance management analyses, proposes solutions to system problems based on cost effectiveness and quality of performance. Provides technical guidance to Database Administrators/Specialists in the performance of their duties. Evaluates the databases and applications as they relate to information goals. Defines all database standards, policies, and procedures. Provides technical expertise in the logical and physical design of databases.	10 Yrs. Minimum Relevant Experience	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology
Sr. Financial Systems Accountant	Prepares requirements analyses and assists in system design related to agency accounting functions. Analyzes agency management systems, plans, procedures, and requirements relating to the implementation of enterprise systems. Assists in developing test scenarios for system testing and benchmarking. Reviews agency accounting system policies, regulations, and operations. Develops process and system improvements. CPA or CMA is preferred.	8 Yrs. Minimum Relevant Experience	MS/MA Accounting, Business, or Technology Related Discipline
Sr. Financial Systems Analyst	Provides technical interpretation of financial policy and concepts underlying Federal accounting and reporting regulations and procedural requirements. Prepares reports, studies, and documentation, delivers presentations, and participates in meetings. Serves a technical expert for Government financial information management. Assists in the development of logical and physical systems design.	8 Yrs. Minimum Relevant Experience	BS/BA Accounting, Business, or Technology Related Discipline
Sr. Management Analyst	Develops new and/or revises existing policies and procedures to increase accountability for development reports, enhance coordination and cooperation between offices, improve information and data flow, and facilitate management planning. Coordinates the implementation and reviews the effectiveness of developed policies and procedures.	8 Yrs. Minimum Relevant Experience	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology

<b>Labor Category</b>	<b>Minimum General Experience</b>	<b>Minimum Years of Experience</b>	<b>Educational Requirements</b>
Sr. Systems Program Manager	Ensures conformance with work standards, interprets policies, procedures, and goals and objectives of the organization. Coordinates work effort with all parties to ensure problem resolution and user satisfaction. Reviews work products for quality, completeness, and adherence to design concepts and user requirements. Capable of negotiating and making binding decisions on behalf of the company. Manages and coordinates the implementation of enterprise applications through all phases of the development life cycle, including planning, requirements analysis, design, development, testing, installation and evaluation.	15 Yrs. Minimum Relevant Experience	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology-related discipline.
Sr. Systems Programmer	Confers with technical and analytical personnel and designs detailed programs, flow charts, and diagrams indicating required computations and sequence of machine operations. Translates design into coded instructions. Verifies accuracy and validity of programs by preparing sample data and testing. Corrects program errors and modifies the program as required by revising instructions. Reviews and/or prepares system documents and specifications. Analyzes programs and outlines for such factors as type and extent of information to be transferred from storage units, sorting, and format of final results.	8 Yrs. Minimum Relevant Experience	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology
Sr. Technical Advisor	Identifies, evaluates, and specifies system architecture and high level design. Provides advice and counsel to project and senior management through broad technical specialization of scientific theory and principals. Individual is well-recognized for mastery of hardware, software, firmware, scientific, and engineering techniques and theories gained through wide experience or specialized development. Provides expertise on technical matters on an as-needed basis to all task assignments	10 Yrs. Minimum Relevant Experience Client-specified industry certifications may apply.	MS/MA in Information Technology Management, Business, or task order specific discipline

<b>Labor Category</b>	<b>Minimum General Experience</b>	<b>Minimum Years of Experience</b>	<b>Educational Requirements</b>
Sr. Technical Support Rep.	Provides technical support requiring an intermediate level knowledge of IT products and services. Assists lower level Technical Support Representatives in resolving more complex technical problems. Answers telephone inquiries from end-users and/or other Technical Support Reps regarding a variety of IT products or services. Queries end-users for information in order to accurately identify the technical source of the problem. Supports junior staff and provides troubleshooting and makes recommendations. Responsible for providing technical support, problem diagnosis and resolution, to system end-users for a variety of IT products, i.e. hardware, software, and related services	Min. 2 yrs. Client-specified computer certifications may apply.	AA Degree
Strategic Information Technology Advisor I	Highly specialized knowledge and expertise in one or more vertical disciplines such as law enforcement, anti-terrorism, biological science, banking, transportation, or other such disciplines as required to define/ establish the functional or business direction of an enterprise, agency, or inter-agency requirement. Provides leadership, direction, and knowledge transfer in the target discipline. Aligns the business processes and information technology strategy with the conditions and circumstances of the functional environment and establishes effective performance measures. Contributes to the definition and implementation of planning processes and/or systems at the enterprise level including both strategic and operational activities. Highly specialized knowledge and expertise in an uncommon or emerging technical or engineering discipline not generally available in the marketplace.	1 Yr. Minimum Relevant Experience	MS/MA in Information Technology Management, Business, or task order specific discipline

<b>Labor Category</b>	<b>Minimum General Experience</b>	<b>Minimum Years of Experience</b>	<b>Educational Requirements</b>
Strategic Information Technology Advisor II	Highly specialized knowledge and expertise in one or more vertical disciplines such as law enforcement, anti-terrorism, biological science, banking, transportation, or other such disciplines as required to define/ establish the functional or business direction of an enterprise, agency, or inter-agency requirement. Provides leadership, direction, and knowledge transfer in the target discipline. Aligns the business processes and information technology strategy with the conditions and circumstances of the functional environment and establishes effective performance measures. Contributes to the definition and implementation of planning processes and/or systems at the enterprise level including both strategic and operational activities. Highly specialized knowledge and expertise in an uncommon or emerging technical or engineering discipline not generally available in the marketplace.	3 Yrs. Minimum Relevant Experience	MS/MA in Information Technology Management, Business, or task order specific discipline
Subject Matter Expert 1	Supports the definition and implementation of planning processes and systems at the enterprise or group level and including both strategic and operational activities. Evaluates expectations for and capabilities of the information management organization and makes recommendations to improve service. May require specialized training with a specific software / hardware tool set. Provides expert assistance in subject matter related to the task order.	15 Yrs. Minimum Relevant Experience	PhD in Information Technology Management, Business, or task order specific discipline
Subject Matter Expert 2	Supports the definition and implementation of planning processes and systems at the enterprise or group level and including both strategic and operational activities. Evaluates expectations for and capabilities of the information management organization and makes recommendations to improve service. May require specialized training with a specific software / hardware tool set. Provides expert assistance in subject matter related to the task order.	10 Yrs. Minimum Relevant Experience	MS/MA in Information Technology Management, Business, or task order specific discipline

<b>Labor Category</b>	<b>Minimum General Experience</b>	<b>Minimum Years of Experience</b>	<b>Educational Requirements</b>
Systems Analyst	Assists technical and user personnel in identifying problems and devising feasible solutions for acquiring, organizing, and processing data. Performs need assessments, requirements analyses, and develops system and subsystem functional specifications. Develops design documents and program specifications. Participates in all program development activities, including program and system testing. CPA or CMA is preferred.	3 Yrs. Minimum Relevant Experience	MS/MA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology
Sr. Systems Analyst	Assists technical and user personnel in identifying problems and devising feasible solutions for acquiring, organizing, and processing data. Performs need assessments, requirements analyses, and develops system and subsystem functional specifications. Develops design documents and program specifications. Participates in all program development activities, including program and system testing. CPA or CMA is preferred.	10 Yrs. Minimum Relevant Experience	MS/MA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology
Systems Engineer I	Highly specialized in one or more phases of software systems development, systems integration, or network engineering. Formulates / defines specifications, develops / modifies / maintains complex systems and subsystems, using vendor engineering releases and utilities for overall operational systems. Develops complete specifications to enable computer programmers to prepare required programs. Coordinates work with programmers and engineers, and orients users to new systems. Software systems development, systems integration, or network engineering.	1 Yr. Minimum Relevant Experience	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology



<b>Labor Category</b>	<b>Minimum General Experience</b>	<b>Minimum Years of Experience</b>	<b>Educational Requirements</b>
Systems Engineer II	Highly specialized in one or more phases of software systems development, systems integration, or network engineering. Formulates / defines specifications, develops / modifies / maintains complex systems and subsystems, using vendor engineering releases and utilities for overall operational systems. Develops complete specifications to enable computer programmers to prepare required programs. Coordinates work with programmers and engineers, and orients users to new systems. Software systems development, systems integration, or network engineering.	3 Yrs. Minimum Relevant Experience	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology
Systems Engineer III	Highly specialized in one or more phases of software systems development, systems integration, or network engineering. Formulates / defines specifications, develops / modifies / maintains complex systems and subsystems, using vendor engineering releases and utilities for overall operational systems. Develops complete specifications to enable computer programmers to prepare required programs. Coordinates work with programmers and engineers, and orients users to new systems. Software systems development, systems integration, or network engineering.	5 Yrs. Minimum Relevant Experience	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology-related discipline.
Systems Programmer	Confers with technical and analytical personnel and designs detailed programs, flow charts, and diagrams indicating required computations and sequence of machine operations. Translates design into coded instructions. Verifies accuracy and validity of programs by preparing sample data and testing. Corrects program errors and modifies the program as required by revising instructions. Reviews and/or prepares system documents and specifications. Analyzes programs and outlines for such factors as type and extent of information to be transferred from storage units, sorting, and format of final results.	5 Yrs. Minimum Relevant Experience	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology

Labor Category	Minimum General Experience	Minimum Years of Experience	Educational Requirements
<p>Technical Support Analyst</p>	<p>Provides technical support requiring an intermediate or advanced level technical knowledge of IT products and services. Has an in depth knowledge of several areas of specialty. Acts as a technical resource for more complex problem resolution. Troubleshoots, analyzes and investigates complex technical problems and communicates solutions via telephone, fax, e-mail, or in person concerning the use of IT products and services. Performs in depth analysis and research of the problem and determines solutions to meet client needs. Troubleshoots and analyzes technical problems for end-users regarding a variety of IT products, i.e. hardware, software, and related services</p>	<p>3 Yrs. Minimum Relevant Experience Client-specified industry certifications may apply.</p>	<p>BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology</p>
<p>Technical Support Lead/Supervisor</p>	<p>Provides training, guidance and direction to Technical Support Representatives to ensure quality services are provided to end users. Motivates the project team to meet established criteria, identify potential quality deficiencies and propose corrective actions. Coordinates shift scheduling and establish work flow ensuring adequate coverage at all times. May participate in the recruiting, interviewing and hiring process. Evaluates documents and seeks to improve the performance of Technical Support Representatives. Recommends action steps to ensure satisfied end users. Supervises and monitors the work of Technical Support Representatives engaged in providing technical support to end-users regarding a variety IT products, i.e. hardware, software, and related services. Ensures that quality technical support is provided to end-users</p>	<p>4 Yrs. Minimum Relevant Experience Client-specified industry certifications may apply.</p>	<p>BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology</p>

<b>Labor Category</b>	<b>Minimum General Experience</b>	<b>Minimum Years of Experience</b>	<b>Educational Requirements</b>
Technical Support Manager	Provides training, guidance and direction to Technical Support Representatives to ensure quality services are provided to end users. Motivates the project team to meet established criteria, identify potential quality deficiencies and propose corrective actions. Coordinates shift scheduling and establish work flow ensuring adequate coverage at all times. May participate in the recruiting, interviewing and hiring process. Evaluates, documents and seeks to improve the performance of Technical Support Representatives. Recommends action steps to ensure satisfied end users. Supervises and monitors the work of Technical Support Representatives engaged in providing technical support to end-users regarding a variety IT products, i.e. hardware, software, and related services. Ensures that quality technical support is provided to end-users.	5 Yrs. Minimum Relevant Experience Client-specified industry certifications may apply.	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology
Technical Support Rep.	Provides technical support requiring an intermediate level knowledge of IT products and services. Answers telephone inquiries from end-users and/or other Technical Support Reps regarding a variety of IT products or services. Queries end-users for information in order to accurately identify the technical source of the problem. Responsible for providing technical support, problem diagnosis and resolution, to system end-users for a variety of IT products, i.e. hardware, software, and related services.	Min. 1 yr. Client-specified computer certifications may apply.	AA Degree
Technical Support Specialist I	Provides technical support to staff and customers by testing software and hardware products, maintains software documentation, responds and follows-up on internal and external customer support problems. Provides support to end users for either PC, server, or mainframe applications and hardware. Testing software and hardware products	1 Yr. Minimum Relevant Experience	BA/BS

<b>Labor Category</b>	<b>Minimum General Experience</b>	<b>Minimum Years of Experience</b>	<b>Educational Requirements</b>
Technical Support Specialist II	Provides technical support to staff and customers by testing software and hardware products, maintains software documentation, responds and follows-up on internal and external customer support problems. Provides support to end users for either PC, server, or mainframe applications and hardware. Testing software and hardware products	3 Yrs. Minimum Relevant Experience	BA/BS
Technical Writer/Editor	Prepares and edits system documentation incorporating information provided by the user, specialist, analyst, and programmer personnel. Interprets technical documentation standards and prepares documentation according to the standards and prepares documentation according to the standards. Responsible for spelling, grammar, and proper formats. Proofreads final products. Writes, edits, and types reports, studies, and presentation material of technical information for both technical and non-technical audience.	3 Yrs. Minimum Relevant Experience	BS/BA
Technical Writer II	Gathers, analyzes, translates and composes technical information into clear, readable documents to be used by technical and non-technical personnel. Composes technical documents including, user's manuals, training materials, installation guides, proposals, and reports. Edits functional descriptions, system specifications, user's manuals, special reports, or any other customer deliverables and documents. Conducts research and ensures the use of proper technical terminology. May supervise others.	5 Yrs. Minimum Relevant Experience.	BS/BA
Technical Writer III	Gathers, analyzes, translates and composes technical information into clear, readable documents to be used by technical and non-technical personnel. Composes technical documents including, user's manuals, training materials, installation guides, proposals, and reports. Edits functional descriptions, system specifications, user's manuals, special reports, or any other customer deliverables and documents. Conducts research and ensures the use of proper technical terminology. May supervise others.	10 Yrs. Minimum Relevant Experience	MS/MA

<b>Labor Category</b>	<b>Minimum General Experience</b>	<b>Minimum Years of Experience</b>	<b>Educational Requirements</b>
Trainer/Course Developer	Identifies training objectives, constructs performance measures, and specifies appropriate instructional delivery methods. Interfaces with design and development teams to insure incorporation of training needs into the system development life cycle process. Designs, develops, documents, and delivers training courses to a wide range of audiences using a mix of training techniques and media such as formal lectures, seminars, tutorials, and computer aided instruction (CADE). Evaluates training material and resources. Provides professional guidance to Contractor management, analysts, specialists, programmers, and Government personnel.	5 Yrs. Minimum Relevant Experience	BA/BS
Training Developer II	Experienced in instructional systems design (ISD) methodology (preferably ADDIE). Develops instructor-led and computer-based training. Develops and revises training courses and prepares appropriate training catalogs. Develops courses and instructional material to educate technical and non-technical personnel. Prepares instructor materials (course outline, background material, and training aids). Prepares student materials (course manuals, workbooks, handouts, completion certificates, and course critique forms). Must possess exceptional interpersonal skills and superior oral and written communication skills. Possesses and applies expertise on multiple complex work assignments which are broad in nature, requiring originality and innovation in determining how to accomplish tasks. Has the ability to apply a comprehensive knowledge across key tasks and high impact assignments. Plans and leads major technology assignments. Evaluates performance results and recommends major changes affecting short-term project growth and success. Functions as a technical expert across multiple project assignments. May supervise others.	5 Yrs. Minimum Relevant Experience. ISD certification preferred	BS/BA

<b>Labor Category</b>	<b>Minimum General Experience</b>	<b>Minimum Years of Experience</b>	<b>Educational Requirements</b>
Training Developer III	<p>Experienced in instructional systems design (ISD) methodology (preferably ADDIE). Develops instructor-led and computer-based training. Develops and revises training courses and prepares appropriate training catalogs. Develops courses and instructional material to educate technical and non-technical personnel in IT. Prepares instructor materials (course outline, background material, and training aids). Prepares student materials (course manuals, workbooks, handouts, completion certificates, and course critique forms). Must possess exceptional interpersonal skills and superior oral and written communication skills. Establishes goals and plans that meet project objectives. Decision making and domain knowledge may have a critical impact on overall project implementation. May supervise others.</p>	10 Yrs. Minimum Relevant Experience. ISD certification preferred	MS/MA
Training Specialist I	<p>Organizes and conducts training and educational programs for information systems (technical) or user (non-technical) personnel. May develop instructional curriculum and materials; prepares course outline, handouts, and visual aid materials. Coordinates with subject matter experts to ensure that prepared courses meet stated objectives. Maintains records of training activities and program effectiveness. Organizes and conducts training and educational programs for information systems.</p>	1 Yr. Minimum Relevant Experience	BS/BA in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technology-related discipline.

**GSA APPROVED LABOR RATES**

Labor Category	6/27/2017	6/27/2018	6/27/2019	6/27/2020	6/27/2021
	- 6/26/2018	- 6/26/2019	- 6/26/2020	- 6/26/2021	- 6/26/2022
Administrative Specialist I	\$55.30	\$56.35	\$57.42	\$58.51	\$59.62
Analyst	\$77.79	\$79.27	\$80.77	\$82.31	\$83.87
Business Re-Engineering Expert	\$268.40	\$273.50	\$278.70	\$283.99	\$289.39
Communication Specialist	\$94.01	\$95.80	\$97.62	\$99.47	\$101.36
Configuration/Data Management Analyst I	\$95.35	\$97.16	\$99.01	\$100.89	\$102.81
Configuration/Data Management Analyst II	\$114.08	\$116.25	\$118.46	\$120.71	\$123.00
Consultant	\$82.07	\$83.63	\$85.22	\$86.84	\$88.49
Database Administrator	\$90.43	\$92.15	\$93.90	\$95.68	\$97.50
Engagement Manager	\$139.44	\$142.09	\$144.79	\$147.54	\$150.34
Enterprise Architect I	\$123.37	\$125.71	\$128.10	\$130.54	\$133.02
Enterprise Architect II	\$157.04	\$160.02	\$163.06	\$166.16	\$169.32
Enterprise Architect III	\$208.64	\$212.60	\$216.64	\$220.76	\$224.95
Enterprise Architect IV	\$278.82	\$284.12	\$289.52	\$295.02	\$300.62
Graphics Specialist I	\$60.65	\$61.80	\$62.98	\$64.17	\$65.39
Graphics Specialist II	\$64.89	\$66.12	\$67.38	\$68.66	\$69.96
Graphics Specialist III	\$77.70	\$79.18	\$80.68	\$82.21	\$83.78
Information Security Specialist I	\$106.00	\$108.01	\$110.07	\$112.16	\$114.29
Information Security Specialist II	\$129.02	\$131.47	\$133.97	\$136.51	\$139.11
Information Security Specialist III	\$229.23	\$233.59	\$238.02	\$242.55	\$247.15
Information Technology Management Analyst I	\$84.12	\$85.72	\$87.35	\$89.01	\$90.70

Information Technology Management Analyst II	\$95.90	\$97.72	\$99.58	\$101.47	\$103.40
Information Technology Management Analyst III	\$112.17	\$114.30	\$116.47	\$118.69	\$120.94
Information Technology Management Analyst IV	\$131.25	\$133.74	\$136.28	\$138.87	\$141.51
Information Technology Process Consultant I	\$100.11	\$102.01	\$103.95	\$105.93	\$107.94
Information Technology Process Consultant II	\$117.76	\$120.00	\$122.28	\$124.60	\$126.97
Information Technology Process Consultant III	\$143.37	\$146.09	\$148.87	\$151.70	\$154.58
Information Technology Process Consultant IV	\$223.22	\$227.46	\$231.78	\$236.19	\$240.67
Integration & Test Engineer I	\$114.08	\$116.25	\$118.46	\$120.71	\$123.00
Integration & Test Engineer II	\$129.02	\$131.47	\$133.97	\$136.51	\$139.11
Integration & Test Engineer III	\$153.11	\$156.02	\$158.98	\$162.00	\$165.08
Network Administrator	\$92.02	\$93.77	\$95.55	\$97.37	\$99.22
Network Engineer	\$92.02	\$93.77	\$95.55	\$97.37	\$99.22
Network Engineer II	\$106.06	\$108.08	\$110.13	\$112.22	\$114.35
Network Engineer III	\$147.63	\$150.43	\$153.29	\$156.21	\$159.17
Principal Consultant	\$128.61	\$131.05	\$133.54	\$136.08	\$138.67
Program Management Specialist I	\$129.02	\$131.47	\$133.97	\$136.51	\$139.11
Program Management Specialist II	\$143.37	\$146.09	\$148.87	\$151.70	\$154.58
Program Management Specialist III	\$162.65	\$165.74	\$168.89	\$172.10	\$175.37
Program Management Specialist IV	\$196.30	\$200.03	\$203.83	\$207.70	\$211.65
Program Manager I	\$145.82	\$148.59	\$151.41	\$154.29	\$157.22
Program Manager II	\$211.04	\$215.05	\$219.14	\$223.30	\$227.54
Program Manager III	\$258.61	\$263.52	\$268.53	\$273.63	\$278.83
Programmer/Analyst	\$72.93	\$74.32	\$75.73	\$77.17	\$78.63



Quality Assurance Analyst I	\$84.12	\$85.72	\$87.35	\$89.01	\$90.70
Quality Assurance Analyst II	\$95.35	\$97.16	\$99.01	\$100.89	\$102.81
Quality Assurance Analyst III	\$106.56	\$108.58	\$110.65	\$112.75	\$114.89
Quality Assurance Specialist	\$94.01	\$95.80	\$97.62	\$99.47	\$101.36
Sr. Consultant	\$107.74	\$109.79	\$111.87	\$114.00	\$116.16
Sr. Database Administrator	\$123.88	\$126.23	\$128.63	\$131.08	\$133.57
Sr. Financial Systems Accountant	\$162.24	\$165.32	\$168.46	\$171.66	\$174.93
Sr. Financial Systems Analyst	\$162.25	\$165.33	\$168.47	\$171.68	\$174.94
Sr. Management Analyst	\$113.44	\$115.60	\$117.79	\$120.03	\$122.31
Sr. Systems Program Manager	\$182.16	\$185.62	\$189.15	\$192.74	\$196.40
Sr. Systems Programmer	\$113.44	\$115.60	\$117.79	\$120.03	\$122.31
Sr. Technical Advisor	\$191.70	\$195.34	\$199.05	\$202.84	\$206.69
Sr. Technical Support Rep.	\$66.31	\$67.57	\$68.85	\$70.16	\$71.50
Strategic Information Technology Advisor I	\$252.38	\$257.18	\$262.06	\$267.04	\$272.11
Strategic Information Technology Advisor II	\$560.86	\$571.52	\$582.38	\$593.44	\$604.72
Subject Matter Expert 1	\$421.73	\$429.74	\$437.91	\$446.23	\$454.71
Subject Matter Expert 2	\$329.74	\$336.01	\$342.39	\$348.89	\$355.52
Systems Analyst	\$105.34	\$107.34	\$109.38	\$111.46	\$113.58
Sr. Systems Analyst	\$154.62	\$157.56	\$160.55	\$163.60	\$166.71
Systems Engineer I	\$103.19	\$105.15	\$107.15	\$109.18	\$111.26
Systems Engineer II	\$129.02	\$131.47	\$133.97	\$136.51	\$139.11
Systems Engineer III	\$143.37	\$146.09	\$148.87	\$151.70	\$154.58
Systems Programmer	\$89.12	\$90.81	\$92.54	\$94.30	\$96.09

Technical Support Analyst	\$72.85	\$74.23	\$75.64	\$77.08	\$78.55
Technical Support Lead/Supervisor	\$79.89	\$81.41	\$82.95	\$84.53	\$86.14
Technical Support Manager	\$82.07	\$83.63	\$85.22	\$86.84	\$88.49
Technical Support Rep.	\$59.71	\$60.84	\$62.00	\$63.18	\$64.38
Technical Support Specialist I	\$50.47	\$51.43	\$52.41	\$53.40	\$54.42
Technical Support Specialist II	\$54.94	\$55.98	\$57.05	\$58.13	\$59.24
Technical Writer/Editor	\$51.86	\$52.85	\$53.85	\$54.87	\$55.92
Technical Writer II	\$94.09	\$95.88	\$97.70	\$99.56	\$101.45
Technical Writer III	\$120.11	\$122.39	\$124.72	\$127.09	\$129.50
Trainer/Course Developer	\$72.93	\$74.32	\$75.73	\$77.17	\$78.63
Training Developer II	\$119.49	\$121.76	\$124.07	\$126.43	\$128.83
Training Developer III	\$146.58	\$149.37	\$152.20	\$155.09	\$158.04
Training Specialist I	\$101.26	\$103.18	\$105.14	\$107.14	\$109.18

## Order-Level Materials

### GSAR 552.238-82 SPECIAL ORDERING PROCEDURES FOR THE ACQUISITION OF ORDER-LEVEL MATERIALS (JAN 2018)

(a) *Definitions.*

*Order-level materials* means supplies and/ or services acquired in direct support of an individual task or delivery order placed against a Federal Supply Schedule (FSS) contract or FSS blanket purchase agreement (BPA), when the supplies and/or services are not known at the time of Schedule contract or FSS BPA award. The prices of order-level materials are not established in the FSS contract or FSS BPA. Order-level materials acquired following the procedures in paragraph (d) are done so under the authority of the FSS program, pursuant to 41 U.S.C. 152(3), and are not open market items, which are discussed in FAR 8.402(f).

(b) FAR 8.403(b) provides that GSA may establish special ordering procedures for a particular FSS.

(c) The procedures in FAR subpart 8.4 apply to this contract, with the exceptions listed in this clause. If a requirement in this clause is inconsistent with FAR subpart 8.4, this clause takes precedence pursuant to FAR 8.403(b).

(d) Procedures for including order-level materials when placing an individual task or delivery order against an FSS contract or FSS BPA.

(1) The procedures discussed in FAR 8.402(f) do not apply when placing task and delivery orders that include order-level materials.

(2) Order-level materials are included in the definition of the term “materials” in [FAR] clause 52.212-4 Alternate I, and therefore all provisions of FAR clause 52.212-4 Alternate I that apply to “materials” also apply to order-level materials.

(3) Order-level materials shall only be acquired in direct support of an individual task or delivery order and not as the primary basis or purpose of the order.

(4) The value of order-level materials in a task or delivery order, or the cumulative value of order-level materials in orders against an FSS BPA awarded under a FSS contract shall not exceed 33.33 percent.

(5) All order-level materials shall be placed under the Order-Level Materials SIN.

(6) Prior to the placement of an order that includes order-level materials, the Ordering Activity shall follow procedures in FAR 8.404(h).

(7) To support the price reasonableness of order-level materials,

(i) The contractor proposing order-level materials as part of a solution shall obtain a minimum of three quotes for each order-level material above the simplified acquisition threshold.

(A) One of these three quotes may include materials furnished by the contractor under FAR 52.212-4 Alt I (i)(1)(ii)(A).

(B) If the contractor cannot obtain three quotes, the contractor shall maintain its documentation of why three quotes could not be obtained to support their determination.

(C) A contractor with an approved purchasing system per FAR 44.3 shall instead follow its purchasing system requirement and is exempt from the requirements in 552.238-82(d)(7)(i)(A)-(B).

(ii) The Ordering Activity Contracting Officer must make a determination that prices for all order-level materials are fair and reasonable. The Ordering Activity Contracting Officer may base this determination on a comparison of the quotes received in response to the task or delivery order solicitation or other relevant pricing information available.

(iii) If indirect costs are approved per [FAR 52.212-4(i)(1)(ii)(D)(2) Alternate I], the Ordering Activity Contracting Officer must make a determination that all indirect costs approved for payment are fair and reasonable. Supporting data shall be submitted in a form acceptable to the Ordering Activity Contracting Officer.

(8) Prior to an increase in the ceiling price of order-level materials, the Ordering Activity Contracting Officer shall follow the procedures at FAR 8.404(h)(3)(iv).

(9) In accordance with GSAR clause 552.215-71 Examination of Records by GSA, GSA has the authority to examine the Contractor's records for compliance with the pricing provisions in FAR clause 52.212-4 Alternate I, to include examination of any books, documents, papers, and records involving transactions related to the contract for overbillings, billing errors, and compliance with the IFF and the Sales Reporting clauses of the contract.

(10) OLMs are exempt from the following clauses:

(i) 552.216-70 *Economic Price Adjustment-FSS Multiple Award Schedule Contracts*.

(ii) 552.238-71 *Submission and Distribution of Authorized FSS Schedule Pricelists*.

(iii) 552.238-75 *Price Reductions*.

(11) Exceptions for travel.

(i) Travel costs are governed by FAR 31.205-46 and therefore the requirements in paragraph (d)(7) do not apply to travel costs.

(ii) Travel costs do not count towards the 33.33% limitation described in paragraph (d)(4).

(iii) Travel costs are exempt from clause 552.238-74 *Industrial Funding Fee and Sales Reporting*.

Note: For additional information regarding Order-Level Materials, please visit GSA's Order-Level Materials home page at [www.gsa.gov/olm](http://www.gsa.gov/olm).